

WHITMORE AND DISTRICT VILLAGE HALL  
Registered Charity NO 1023021  
Minutes of committee meeting held on 25<sup>th</sup> July 2024

**Present:-** Mr P Keller, ( Chairman) Mrs A Welsh. Mrs A Pedley, Mr G Corbett, Mr D Newton, Mr T Waye, Mrs P Cawthorn, Mrs B Deaville. **Apologies:-** Mrs B Tudor

**24.051- Minutes of Previous Meeting.** The minutes of the previous meeting were approved. The E-Mail address is :- [whitmorebookings@yahoo.com](mailto:whitmorebookings@yahoo.com)

**24.052-Communications** The conflict with Scouts over good-outdoors/bad weather-indoors has been resolved. It must be noted that any requests for a hiring are provisional until confirmed. Unconfirmed hiring means the hall is available for other hirers until confirmation. A communication has been received regarding a recent week-end hiring. The numbers attending were excessive and over our safety requirements. The hall was left in a poor state , complaints were received from neighbours of excessive noise, the stage curtains were recklessly fixed to the stage lighting resulting in severe fire and smoke damage. Replacement and restitution costs have been estimated at £900 to £1600. A meeting has been arranged on Monday 29<sup>th</sup> July.

**24.053- Booking Secretary Report.** No problems to report other than a concern regarding the waste disposal arrangements. The current bin size and frequency of emptying(fortnightly) is often inadequate. Alternative arrangements to be investigated.  
Action G C Corbett

**24.054-Treasurers Report.** The treasurer submitted a report to the chairman which was accepted. and it shows a satisfactory financial position.

**24.055-Health and Safety.** The fire damage to the stage curtains could potentially have been disastrous, but the use of flame retardant materials and the total electrical isolation during non-occupancy averted major structural problems.  
The first aid box and accident book is to be inspected. Action Mrs Cawthorn.

**24.056-Web Site.** The contact for all enquiries to be altered to show [whitmorebookings@yahoo.com](mailto:whitmorebookings@yahoo.com) as soon as convenient. Action Mrs Ella Jones.

**24-057 Repairs and Maintenance.** . Storeroom roof leakage fix , Detailed quotations were discussed with regards to an immediate patch repair to the existing roof and internal ceiling failure. The quotation of £395 +vat was accepted and to be actioned as soon as possible. The major upgrade of the entire flat roof to give greatly enhanced thermal performance and longevity ( 20 Years + ) is to be pursued as a long term goal. The likely cost will be around £50,000 and hence substantial grant aid will be sought. Action GC Corbett.

**R & M ( continued overleaf)**

**WVH JULY 2024 MEETING MINUTES (continued)**

**24.057 Repairs and Maintenance (continued)**

Replacement stage curtains and electrical restoration was debated and a total budget of £900 was approved. Action Mrs A Pedley & GC Corbett.

Placing of the fabric order to be delayed until after July 29<sup>th</sup> when the Insurance/Public Liability Claim position has been clarified.

The Gents urinals have been examined and following a conversation with the original supplier and a satisfactory test procedure approval of some replacement components at a potential cost of £140 was approved. Action GC Corbett.

Stage lighting upgrade is ongoing. Action T Waye.

**Date of next meeting:-** This will be **Thursday August 29 th 2024** at the village hall at 7.30  
The meeting closed at 8.25.pm.

Signed :-

Date:-

Cc Parish Council Secretary. Booking Secretary. Web site (Mrs Jones)& attendees.