

WHITMORE AND DISTRICT VILLAGE HALL
Registered Charity No 1023021
Minutes of committee meeting held on 12th October 2023.

Present:-

Chairman) Mr P Keller. Mr P Dixon. Mrs B Tudor. Mrs P Cawthorn. Mr D Newton Mr G. Corbett .
Apologies- A Lorrimer, A Pedley, T. Wayne.

23.083 Minutes of Previous Meeting. The minutes of the previous meeting were approved.

23.084 -Matters Arising. See individual reports.

23-085- Communications. We were pleased to receive a grant from Whitmore Parish Council of £1000 towards the cost of the replacement ZIP Water boiler in the kitchen A complaint was received regarding general cleanliness of the hall. We are aware of concerns and changes are planned to address these difficulties.

23-086- Booking Secretary Report. The October booking schedule is to be published shortly and shows only 2 ad-hoc hirers in addition to regulars. Approval was given to open a dedicated email address for all future hirers, although regular hirers may continue with their current arrangements The new email address will be published on the web site. Action G Corbett will liaise with Mrs Jones.

The regular committee meetings are to be moved to the 3rd Thursday every month

23-087-Treasurers Report. The treasurer submitted the monthly report to the chairman, which was accepted. Our financial situation is satisfactory. The extraordinary invoice from Pozitive Energy is still under investigation. Action Mrs Tudor.

The Scouts invoices have been sorted satisfactorily but they and all regular hirers are informed that it is a requirement that a single hire cancellation shall be given with two weeks notice.

23-088-Health and Safety. The worsening pothole in the entrance road at the boundary with the highway has been reported to the County Council Highways Authority but not accepted as their responsibility. Severn Trent has been contacted several times and their investigations continue. Job reference No2006268629.
The front door mat is showing signs of wear and has been secured.

.23-089-Repairs and Maintenance. The windows require cleaning inside and out . Some gutters need cleaning following heavy rain. Action Mr Dixon.

One carpark lamp is still malfunctioning and is due to be replaced under warranty with a new head.

The heart de-fibrillator machine requires a replacement battery and contact pads These have been ordered.

The cost was approved. , Some restoration work has been done with associated re-decoration, The store room ceiling repairs are ongoing. Minor repairs are needed to the entrance steps.

It is estimated that to complete the change to LED lighting will cost £1500 .Budget for next year.

23-090-PR, Publicity and Web site. The web site is to be updated as above and date of AGM included

23-091- Any Other Business. Mr Peter Dixon, one of the longest serving committee members has decided to step down from active attendance of regular meetings. We are very pleased to note that he will continue to participate and lend his very considerable expertise and experience in a consultative and support role.

Date of next meeting:-

This will be ***Thursday 26th October 2023.*** At the village hall at 7.30 pm.

Note AGM 23 November followed by a normal meeting

The meeting closed at 9 15 pm.

Signed :-

Date :-