

WHITMORE AND DISTRICT VILLAGE HALL
Registered Charity No 1023021
Minutes of committee meeting held on 9th March 2023.

Present:-

Chairman) Mr P Keller. Mrs S Bradbury, Mrs P Cawthorn. Mr P Dixon Mrs B Tudor.
Mr G Corbett. Mrs A Pedley Mr T Waye ,

Apologies- , Mrs B Deaville. Mr D Newton

23-023- Minutes of Previous Meeting. The minutes of the meeting held on February 9th were approved and accepted

23-024 -Matters Arising.

Worktop counters in the small kitchen. The work is continuing. Liaison with hirers to minimise disruption is required. Action G Corbett.

The music room wall. The skirting is fitted and is to be decorated.. Action G Corbett.

The front door key upgrade is ongoing. The abandoned Christmas trees have been removed.

23-025-Parish Council Matters. NTR.

23-026-Communications. NTR

23-027 Booking Secretary Report.

Bouncy Castles, it was confirmed that in-door inflatables are not permitted. The booking schedules for the current and following month are now in a new format and will highlight regular hirers as opposed to one-off hirers. The schedules will be available in E-mail form.

23-028- Treasurers Report. The treasurer submitted the monthly report to the chairman, which was accepted. It was noted that this months' figures include some that were omitted from the previous report. The report is now complete. Our financial situation is satisfactory. Some funds transfer between accounts was agreed and approved.

23-029-Health and Safety NTR. There are no noted concerns.

All necessary Covid precautions are in place. The fire alarm tests are being actioned. All water taps and toilets are being flushed periodically for hygiene reasons

23-030 -Repairs and Maintenance. The kitchen serving counter roller shutter has been reported to be faulty. GRC will investigate. New front door keys will be issued and the lower lock restored. Notices will be posted to that effect. The intention will be that all keys open both locks.

23-031 - PR, Publicity and Web site.

Mrs Jones continues to update our website

continued overleaf:-

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23-032-Capital and Main Improvements. NTR

23-033- 100 Club November

1st No 8 Mrs B Brittle 2nd No 33 Mrs E Timmis. No 3rd 29 Mrs P Morris

The 100 Club lottery is to be discontinued at the end of this subscription year.

23-034- Any Other Business.

The main hall floor was found to be left in an unacceptable condition by the dog training hirer. This must be rectified within two weeks. Mrs Bradbury to contact the hirer.

It was confirmed that that we still have two useable water urns available to hirers. We have no public address system. The stage lighting is functioning and available for use.

All user groups are reminded that a continued duty of care still exists to their own groups and the other hall users, to keep our hall clean and safe to be in.

COVID has not gone away

The continued vacancy for a secretary is noted.

Date of next meeting.

This will be **Thursday April 6th 2023.** At the village hall at 7.30 pm.

The meeting closed at 8 30 pm.