

WHITMORE AND DISTRICT VILLAGE HALL
Registered Charity No 1023021
Minutes of committee meeting held on 12th May 2022.

Present:-

Chairman) Mr P Keller. Mrs A Pedley. Mr P Dixon. Mr D Newton. Mr G. Corbett, Mrs B Tudor .
Mrs B Deaville. Mrs D Burns (Visitor)

Apologies- Mrs K Holbrook. Mr P Dixon. Mr T Waye.

The chairman introduced Mrs Burns who has expressed an interest in joining the management committee.

22.023 Minutes of Previous Meeting. The minutes of the meeting held on April 7th were approved and accepted

22.024 -Matters Arising.

Main hall floor. Mr Corbett is to contact Mrs Holbrook to identify two consecutive days when the proposed floor clean and resurfacing can be accomplished.

22-025-Parish Council Matters.

The Council Elections are completed and the Parish Council continues to function. The correspondence from the potential hirer(Horsebox café) has been considered and will be formally debated at the next council meeting.

22-026- Communications..

Mr Keller had received a letter complaining of dirty crockery and soiled fridge interior. As the complaint was justified and the event was a charity fund raiser it was resolved to send an apology and to waive the hire fee.

The Women's Institute has purchased a flower planter to celebrate the Queens Jubilee. It will be installed on June 1st.

The potential ballet class is to be considered. Action Mr Keller and Mrs Holbrook.

Mrs Tudor has had a letter from the Charity Commission and is dealing with it.

22-027-Treasurers Report. The treasurer submitted the monthly report to the chairman, which was accepted. Our financial situation is satisfactory. Hire receipts exceed expenses. It was proposed that 'The Building Improvement Fund ' at £567 be assimilated into the current account. This to be actioned by The Treasurer when convenient.

22-028-Health and Safety .

There are no noted concerns. All necessary Covid precautions are in place. The fire alarm tests are being actioned. All water taps and toilets are being flushed periodically for hygiene reasons.

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continued

22-029-Repairs and Maintenance.

The control switch for the main power had become faulty. Mr Dixon had replaced it .The damaged fascia board has been replaced and the invoice was presented to the Treasurer for payment.

22-030-PR, Publicity and Web site.

Mrs Jones continues to oversee the web site, and to forward relevant information. An appeal for more support from local residents is to be posted on the Baldwins Gate Facebook page.

22-031-Capital and Main Improvements.

The Lawton Room curtains and fittings are to be costed. Action Mr Dixon .(WIP)
The projector screen has been fitted,

22-032- 100 Club April Draw .

1st No 49 Mrs R Adams. 2nd No 50 Mr D Hinton 3rd No 7 Mr T Waye

22-033- Any Other Business. . The horse box café enquiry has been fully discussed by the Parish council. They are quite clear that the use of the car park is wholly under the control of the village hall committee. The council representative on WVH committee has been briefed on several concerns and will ensure the matter is fully debated before any formal decision is made.

An enquiry has been made by a potential new committee member and Mrs Tudor will laisse.
Mr Dixon has been asked to review and update the 'Duty Officer Procedures' .WIP.

It is observed that some groups are still not being sufficiently diligent when exiting the hall and leaving the heating on. Energy costs are increasingly expensive, Reminder notices have been fitted :-

“ Have you turned the heating off? “

All user groups are reminded that a continued duty of care still exists to their own groups and the other hall users, to keep our hall clean and safe to be in.

COVID has not gone away

The continued vacancy for a secretary is noted along with intention of the booking secretary to resign in 2022. the

Date of next meeting:-

This will be Thursday 12th June 2022. At the village hall at 7.30 pm.

The meeting closed at 8 30 pm.

Signed :-

Date :-