

WHITMORE AND DISTRICT VILLAGE HALL
Registered Charity No 1023021
Minutes of committee meeting held on 9th June 2022.

Present:-

Chairman) Mr P Keller. Mrs A Pedley. Mr P Dixon. Mrs B Tudor. Mrs P Cawthorn. Mrs B Deaville.

Apologies- Mr D Newton Mr G. Corbett (Covid)

The chairman introduced Ms Stephanie Bradbury who has expressed an interest in joining the management committee and taking the role of booking secretary.

Ms Stephanie Bradbury:- Contact details :-

01782 680 995. 28 Gateway Avenue. Mob, 07 948 435 736, E. Mail, stephbradbury @outlook.com

22.034 Minutes of Previous Meeting. The minutes of the meeting held on 12th May were approved and accepted

22.035 -Matters Arising.

Main hall floor. Mr Corbett is to contact Mrs Holbrook to identify two consecutive days when the proposed floor clean and resurfacing can be accomplished.

22-036-Parish Council Matters. With Mr Corbett's absence NTR

22-037- Communications..

Mr Keller had received a comment about the fridges not being effective. (See below for results)

The chairman has written to Mrs Holbrook asking for details of the booking secretaries contacts and duties, for this meeting. However Mrs Tudor has recently seen Mrs Holbrook and she told the treasurer that she was willing to spend time with the new booking secretary in order that the handover goes through smoothly. Mrs Bradbury informed the committee that she will contact Mrs Holbrook to arrange a meeting in the next couple of weeks.

Mr Dixon had received a receipt from Newcastle Borough council for a hire fee which was passed to the Treasurer,

22-038-Treasurers Report. The treasurer submitted the monthly report to the chairman, which was accepted. Our financial situation is satisfactory. Hire receipts exceed expenses.

22-039-Health and Safety .

There are no noted concerns. All necessary Covid precautions are in place. The fire alarm tests are being actioned. All water taps and toilets are being flushed periodically for hygiene reasons.

Further to the comments above regarding fridge efficiency, on Wednesday June the 1st , Mr Dixon had checked the temperatures in both fridges and freezer, he found both fridges to be 4° C and the freezer - 19°C within 30 minutes of turning them on.

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continued

22-040-Repairs and Maintenance.

The chairman had received a call from County Highways Department (due to an unexpected reschedule of work) who had offered to remark the car park **entirely free of charge**. This is a task that we had been contemplating doing in the very near future. *The management committee have expressed their thanks for a wonderful job done to the very highest standards.*

22-041-PR, Publicity and Web site.

Mrs Jones continues to oversee the web site, and to forward relevant information. An appeal for more support from local residents has been posted on the Baldwins Gate Facebook page. We are grateful for any support which is sorely needed. An enquiry has been made by a further potential new committee member and Mrs Tudor will liaise. Hopefully this lady will attend the next .

22-042-Capital and Main Improvements.

The Lawton Room curtains and fittings are to be costed. Action Mr Dixon .(WIP)

22-043- 100 Club May Draw . *Delayed because of The Jubilee*

1st No 81 Mr D Alcock. 2nd No 36 Mrs P Cawthorn 3rd No 37 Mrs K Simpson.

Mrs Pedley suggested a targeted leaflet drop in new properties in the village to bolster support for WVH and the 100 club. A leaflet is to be prepared. Mrs Pedley offered to help distribute the leaflets to the new Gateway Housing estate. Mrs Bradbury stated that the owners of Panda Press live locally and offered to speak to them regarding the possibility of helping us with forthcoming promotional material.

Mr Dixon said that the renewal letters for the 100 Club had to be finalised and distributed in the last two weeks of July so the next meeting has been brought forward to the 5th July.

22-044- Any Other Business. The Women's Institute has installed a flower planter to celebrate the Queens Jubilee.

All user groups are reminded that a continued duty of care still exists to their own groups and the other hall users, to keep our hall clean and safe to be in.

COVID has not gone away

The continued vacancy for a secretary is noted.

Date of next meeting:-

This will be **Tuesday 5th July 2022.** At the village hall at 7.30 pm.

The meeting closed at 8 30 pm.

Signed :-

Date :-